

AFSC 6F0XX
FINANCIAL MANAGEMENT AND COMPTROLLER
CAREER FIELD EDUCATION AND TRAINING PLAN

This change clarifies the guidance contained in Section 12 of the CFETP concerning Financial Management Formal Upgrade Program. This change is effective immediately and changes the CFETP 6F0XX, 31 October 1999 as follows:

1. Delete Section 12, paragraphs 12 through 12.11, on pages 15-18 and replace with the following revision.

12. Financial Management Formal Upgrade Program

12.1. Award of 6F051 Air Force Specialty Code for Non-prior Service Airmen 31 October 1999 or after.

12.1.1. Complete minimum requirements in AFI 36-2201, Developing, Managing and Conducting Training.

12.1.2. Complete minimum requirements in AFI 36-2247, Planning, Conducting, Administering and Evaluating Training.

12.1.3. Complete 5-level Career Development Courses with a passing grade.

12.1.4. Be certified on core tasks as identified in the CFETP using the OJT training guides.

12.1.5. Be certified on duty position tasks.

12.1.6. Complete a minimum of two years experience in one functional area and recommend moving to a second functional area in your first enlistment.. The minimum **two year** timeframe does not need to be continuous.

12.2. Award of 6F071 Air Force Specialty Code for Non-prior Service Airmen 31 October 1999 or after.

12.2.1. Complete minimum requirements in AFI 36-2201, Developing Managing and Conducting Training.

12.2.2. Complete minimum requirements in AFI 36-2247, Planning, Conducting, Administering and Evaluating Training.

12.2.3. Complete 7-level Career Development Course with passing grade.

12.2.4. Complete 7-level in residence course

12.2.5. Be recertified on core tasks as identified in CFETP using OJT training guides.

12.2.6. Be certified on duty position tasks.

12.2.7. Complete work experience in two functional areas for a minimum of two years each and move into a third functional area for a minimum of six months (ref 12.8.2. for grandfathering rules).

12.3. Award of 6F091 Air Force Specialty Code for Non-prior Service Airmen 31 October 1999 or after.

12.3.1. Complete minimum requirements in AFI 36-2201, Developing, Managing and Conducting Training.

12.3.2. Complete minimum requirements in AFI 36-2247, Planning, Conducting, Administering, and Evaluating Training.

12.3.3. Complete work experience in five functional areas for a minimum of two years each (ref 12.8.3. for grandfathering rules).

12.4. Award of 6F051 Air Force Specialty Code for Retrainees 31 October 1999 or after.

12.4.1. Complete minimum requirements in AFI 36-2201, Developing, Managing and Conducting Training.

12.4.2. Complete minimum requirements in AFI 36-2247, Planning, Conducting, Administering, and Evaluating Training.

12.4.3. Complete 5-level Career Development Courses with a passing grade.

12.4.4. Be certified on core tasks as identified in the CFETP using the OJT training guides.

12.4.5. Be certified on duty position tasks.

12.4.6. Complete work experience in one functional area for a minimum of one year and move into a second functional area for a minimum of three months.

12.5. Award of 6F071 Air Force Specialty Code for Retrainees 31 October 1999 or after.

12.5.1. Complete minimum requirements in AFI 36-2201, Developing, Managing and Conducting Training.

12.5.2. Complete minimum requirements in AFI 36-2247, Planning, Conducting, Administering, and Evaluating Training.

12.5.3. Complete 7-level Career Development Course with passing grade.

12.5.4. Complete 7-level in residence course

12.5.5. Be recertified on core tasks as identified in CFETP using OJT training guides.

12.5.6. Be certified on duty position tasks.

12.5.7. Complete work experience in two functional areas for a minimum of one year each and move into a third functional area for a minimum of six months (ref 12.8.2. for grandfathering rules).

12.6. Award of 6F091 Air Force Specialty Code for Retrainees 31 October 1999 or after.

12.6.1. Complete minimum requirements in AFI 36-2201, Developing, Managing and Conducting Training.

12.6.2. Complete minimum requirements in AFI 36-2247, Planning, Conducting, Administering, and Evaluating Training.

12.6.3. Complete work experience in five functional areas for a minimum of one year each (ref 12.8.3. for grandfathering rules)

12.7. Waiver Authority

12.7.1. Submissions will be made to the MAJCOM Career Field Managers (CFM) through the base financial management superintendent. MAJCOM Career Field Managers will approve or disapprove the request. Follow up will be performed to ensure the plan to attain required experience is completed. MAJCOM CFMs will forward all waivers to SAF/FM Career Field Manager.

12.7.2. Personnel working outside a MAJCOM will submit waivers to the SAF/FM Career Field Manager at SAF/FM 1130 AF Pentagon Room 4D 161, Washington DC 20330-1130.

12.7.3. Waiver applications will include: 1) Duty history; 2) Status of CDC completion; 3) Percentage of Master Task List completed; 4) Date scheduled for 7-level school; 5) Reason for the waiver request;

6) Plan to attain the required experience; 7) Base-level financial management superintendent's recommendation.

12.8. Grandfathering rules.

12.8.1. Grandfathering applies to anyone who has been awarded the 6F151, 6F051, 6F171, 6F071, 6F191 or 6F091 AFSC prior to 31 October 1999.

12.8.2. For 6F051s it is assumed you have worked two functional areas regardless of how many you have actually been assigned. The area you were assigned on 31 October 1999 counts as your second area. You must move to another functional area for a minimum of six months to be eligible for upgrade to the 7-skill level. You will be required to work five total functional areas prior to award of your 9-level; the remaining three areas have a two year minimum time requirement. Exceptions must be approved through a waiver (ref 12.7).

12.8.3. For 6F071s it is assumed you have worked three functional areas regardless of how many you have actually been assigned. The area you were assigned on 31 October 1999 counts as your third area. You will be required to work in an additional two functional areas for a minimum of two years each prior to award of your 9-level. Exceptions must be approved through a waiver (ref 12.7.)

12.8.4. For 6F091s or Senior Master Sergeant Selectees as of 31 October 1999, it will be assumed you have worked in five functional areas for the minimum time required in the policy. Exceptions must be approved through a waiver (ref 12.7.)

12.8.5. Any exceptions to the policies in this paragraph will be addressed through the waiver process found in paragraph seven.

12.9. Functional Areas. Functional Areas effective 31 October 1999: Quality Assurance, Resource Advisor, Financial Analysis, Customer Service, Accounting Liaison, Customer Support, DFAS Travel Accounting, DFAS Accounting Operations, DFAS Vendor Pay, DFAS Receivables, DFAS Reconciliation and Reports, Special Duty Assignments (CDC Writer or Technical Training Instructor).

12.10. Minimum Time Requirements.

12.10.1. Minimum requirements to be considered as having worked in a functional area includes certification of 70% of the tasks related to that area as identified in the CFETP.

12.10.2. The minimum time requirement to be considered as having worked in each functional area does not have to be consecutive. A person may work in FMA for six months and, upon PCS, be assigned to Customer Service for 2 years. Reassignment to FMA for an additional 18 months will be required to complete the two-year requirement.

12.11. Upgrade Management. Base-level superintendents are responsible for monitoring the upgrade process to ensure personnel meet the minimum requirements prior to the commander awarding the appropriate skill level. Use of the Individual Development Plan will assist in the tracking of experience from one functional area to another.

2. After necessary action, file this change in the back of the CFETP.

BY ORDER OF THE SECRETARY OF THE AIR FORCE

OFFICIAL

JAMES R. SPEER
Acting Assistant Secretary of the Air Force
(Financial Management and Comptroller)